



North Carolina  
**humanities**

## **Grant Guidelines**

American Rescue Plan Humanities Operating Support Grants  
American Rescue Plan Humanities Project Support Grants

## Table of Contents

- Introduction.....3
- Application Submission Instructions .....4
- What You Need to Know Before Applying.....4
- Restrictions Governing the Use of NCH Funds.....7
- Policies Governing NCH Grants.....9
- Evaluation Criteria.....12
- Responsibilities for Managing a Grant.....12
- Appendix A: Common FAQs.....13
- Appendix B Other Types of NCH Grants.....16



## Introduction

### NC Humanities Mission

To connect North Carolinians with cultural experiences that spur dialogue, deepen human connections, and inspire community

### NC Humanities Vision

A North Carolina enriched by the humanities and equipped with empathy, understanding, and respect.

At NC Humanities we know that access to public humanities programs is essential. The humanities stoke curiosity, promote dialogue, and allow people to better understand the diverse and complex world in which they live. They are a vital component of thriving communities, enhancing quality of life, and promoting economic development and civic engagement. NC Humanities grant-making programs are a direct extension of our organizational mission.

## ARP Grant Special Note

The funds used for NC Humanities' American Rescue Plan (ARP) Grant program are provided by the National Endowment for the Humanities and United States Congress through the federal American Rescue Plan Act in the following two categories:

- **American Rescue Plan Humanities Operating Support Grants**
- **American Rescue Plan Humanities Project Support Grants**

Organizations may only apply for one of the above grant types so please consider carefully which option is the best fit for your organization. Please contact our staff if you have any questions.

This Grant Guidelines document is **ONLY** applicable to NC Humanities' ARP Grant programs. For information on NC Humanities' standing standard grant programs please see our website, [www.nchumanities.org](http://www.nchumanities.org) or Appendix B of this document.



## Submission Instructions

- **Submission Method:** All applications **MUST** be submitted using our online application system by 11:59 PM on the day of the deadline. Incomplete applications will not be reviewed. Submission of an application does not guarantee approval.
- **Submission Deadline:** All deadlines for which NC Humanities is accepting proposals this fiscal year are posted on our website.
  - We anticipate that demand these grant programs will be high, however, if grant dollars remain at the end of the initial round, we will announce another opportunity to apply.
- **Need assistance?** Our staff is here to support you! Please email [cpatton@nchumanities.org](mailto:cpatton@nchumanities.org) with any questions.

## What You Need to Know Before Applying

### A. What are the humanities?

Our mission is to support the humanities in North Carolina. The humanities are a set of disciplines that help us respond to the fundamental human questions of “who we are and how ought we to live” by encouraging reflection about values and ideas. NC Humanities is not able to support activities which fall outside the scope of the humanities.

We use the definition of the humanities provided by the National Endowment for the Humanities which include activities in the following disciplines:

- Language (both modern and classical)
- Literature
- History
- Jurisprudence (law)
- Philosophy
- Archeology
- Comparative religion
- Ethics
- The history, criticism and theory of the arts
- Social sciences which have humanistic content and/or employ humanistic methods

### A point of clarification about the arts:

NC Humanities cannot fund activities (operating support or project/program support) for the creation/display of visual art (drawing, painting, sculpture, etc.), literary art (creative writing, autobiographies, memoirs, and creative nonfiction) or the performance of art (drama, dance, music, etc.). In general, we do not award grants for creative literary programs or writing workshops unless they include considerable opportunity for public reflection, and discussion. As noted above, projects that focus on art history/criticism/theory (e.g. a lecture/discussion program in which a qualified humanities scholar explores artistic themes and helps put work in a larger social/historical context) are eligible. If your project includes arts components, we encourage you to reach out to our staff for further guidance.

### B. Applicant Eligibility

- Organization must be located in North Carolina.
- Organization must demonstrate hardship due to the pandemic.
- Organization must have a DUNS number.



- Organization must not be presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from receiving federal grants.
- Organization must have an EIN and be either a non-profit or tax-exempt government entity with a humanities mission or a significant humanities focus. Please note the differences in eligibility between the ARP Humanities OPERATING and Humanities PROJECT grant types:
  - **ELIGIBLE for OPERATING SUPPORT:** Organizations with a humanities mission and track record of humanities programming – including, but not limited to, archives, cultural centers, community or cultural heritage organizations, historic sites, historic preservation organizations, historical societies, literature organizations that provide public humanities programming, museums, humanities media/film organizations.
  - **INELIGIBLE FOR OPERATING SUPPORT:** For-profits, foreign entities, individuals, chapters of national organizations, universities/colleges/academic departments, K-12 schools, libraries, visual/performance/literary arts organizations, political or advocacy organizations, social science research or policy study organizations, organizations that do not have a stated commitment to humanities programming, or organizations which provide programs or services limited solely to the members of a particular religious group..
    - **Note:** Organizations whose core mission falls outside of the humanities and the humanistic social sciences (including the creation or performance of art; creative writing, autobiographies, memoirs, and creative nonfiction; and quantitative social science research or policy studies) are not eligible to receive funding for operating support but may be eligible for a project support grant.
  - **ELIGIBLE FOR PROJECT SUPPORT:** Organizations with a track record of a commitment to humanities programming – including, but not limited to, archives, cultural centers, community cultural heritage organizations, historic sites, historic preservation organizations, historical societies, literature organizations that provide public humanities programming, museums, humanities media/film organizations public libraries, colleges/universities, K-12 schools, etc.
  - **INELIGIBLE FOR PROJECT SUPPORT:** For-profits, foreign entities, individuals, organizations focused exclusively on visual/performance/literary arts organizations, political or advocacy organizations, social science research or policy study organizations, organizations that do not have a stated commitment to humanities programming, or organizations which provide programs or services limited solely to the members of a particular religious group. *Note: a religiously affiliated organization may be granted funds, but only if the humanities program is not religion-based and grant funds are clearly not used for religious activities.*

### C. Demonstrated Disaster Need or Hardship

ARP Humanities Operating and ARP Humanities Project Support Grants are intended to support organizations that have been adversely impacted by the



COVID-19 crisis. Demonstration of need is a key focus of the grant application. In order to be eligible to receive funds you must show that as a result of COVID-19, your organization has suffered a hardship. This may include, but is not limited to:

- Loss of significant revenue (from admissions, investments, donations)
- Loss/or risk of loss of staff (through layoff, furlough, etc.) or reduction of staff salaries
- Difficulty paying rent/mortgage
- Risk of closure
- Inability to continue to provide critical humanities programming

#### D. Funding Levels

Applicants may request between \$5,000 and \$20,000 for either an ARP Humanities Operating Support grant OR an ARP Humanities Project grant. Please note, applicants CANNOT apply for both grants.

- E. This grant funding is available via the National Endowment for the Humanities (NEH) as part of the federal American Rescue Plan (ARP) Act to **prevent, prepare for, respond to, and recover from the coronavirus**. Recovery can be defined in multiple ways: reengaging with audiences; developing new public humanities programs; relaunching pre-pandemic programs, etc.

Below is a sample list of eligible request activities (note, this list is not exhaustive) if you have questions about the eligibility of your proposed activities please contact NC Humanities staff.

#### ARP Humanities Operating Support Grant Eligible Activities

- A history museum who has lost revenue due to declines in visitation during the pandemic requests support to cover mortgage, utilities and staff salaries as they expand their programs and services to pre-pandemic levels.
- a historic site that has been closed hires staff to provide exhibition maintenance, and to sanitize spaces so that the site is ready to welcome visitors safely.
- an archive requests support for staff who would have been furloughed to prepare future disaster plans, procedures for re-opening or develop a public online archive.
- An indigenous cultural heritage center limited by the effects of COVID-19 uses funds for the expansion of outdoor and virtual humanities programming and activities, from traditional environments to those that are more accessible.
- **Please note**, organizations whose core mission falls outside of the humanities and the humanistic social sciences (including the creation or performance of art; creative writing, autobiographies, memoirs, and creative nonfiction; and quantitative social science research or policy studies) are not eligible to receive funding for operating support but may be eligible for a project support grant.

#### ARP Humanities Project Support Grant Eligible Activities

- a museum requests support to train staff to engage with visitors virtually, including developing online virtual tours or transcribing digital collections to make the collections more broadly available to the general public.



- a public radio station/humanities media organization requests support for the development of a podcast to contextualize the global impact of the coronavirus in relation to historical events such as plagues, natural disasters, and world wars that significantly altered human society.
- a tribal community requests support to continue a program creating, preserving, and making available oral history interviews.

**F. What Kinds of Activities Are NOT Eligible?**

- Projects characterized by political or religious advocacy or bias (e.g. political campaigning, advocacy events, activities that promote a single point of view, or benefit members of a particular religious group).
- Lobbying
- Client services in the following areas: social, psychological, legal, health, housing, training or counseling programs.
- Academic or professional conferences for a non-public audience
- College courses and seminars
- Building, restoration, and preservation capital projects
- Creative or performing arts activities (theater, dance, music, visual arts, or creative writing) without significant humanistic examination of their social, historical, or aesthetic context.

Additional frequently asked questions can be found in Appendix A on page 10.

## Restrictions Governing the Use of NC Humanities Funds

Proposal consultations phone calls are great opportunities to discuss your specific budget request and how you want to use grant funds if you have concerns regarding allowed costs.

**A. ELIGIBLE expenses for NC Humanities' ARP Grant funds are available in two categories Humanities Operating Support and Humanities Project Support.**

**a. ELIGIBLE HUMANITIES OPERATING SUPPORT GRANT EXPENSES**

include but are not limited to:

- i. Staff salaries
- ii. Contract and temporary positions
- iii. Mortgage/Rent
- iv. Utilities
- v. Support for pandemic-related professional development for staff and volunteers
- vi. Securing and protecting property and collections.
- vii. Basic institutional and operational costs such as purchasing equipment or systems (**equipment costs** cannot exceed 20% of a grant request).
- viii. Strategic planning and capacity building efforts related to preparing, responding to, and recovering from the coronavirus.
- ix. Technical/consultant needs related to a digital transition or in support of preservation and access programs (**equipment costs** cannot exceed 20% of a grant request).



- x. Expansion, due to the effects of the coronavirus, of outdoor and virtual humanities programming and activities, from traditional environments to those that are more accessible.
  - xi. Equity assessments and planning related to coronavirus and the economic crisis.
  - xii. Other general operating costs which support humanities programming
- b. **ELIGIBLE HUMANITIES PROJECT SUPPORT GRANT EXPENSES** (to innovate, adapt, and strengthen access to humanities programming/services during the COVID-19 pandemic) include but are not limited to:
- i. Staff salaries **directly tied** to a humanities program/project.
  - ii. Costs directly associated with a digital or virtual humanities programming.
  - iii. Costs directly associated with digitizing humanities collections to make them available online.
  - iv. Costs directly associated with expansion, due to the effects of the coronavirus, of outdoor and virtual humanities programming and activities, from traditional environments to those that are more accessible and support COVID-19 public safety practices (i.e. social distancing, sanitization).
  - v. Costs directly associated with humanities program/project which make visible the experiences of North Carolinians during the COVID-19 pandemic and highlight stories of community resiliency throughout the state.

Activities funded by North Carolina Humanities grants should be accessible to the public and free or low cost.

**A. INELIGIBLE Grant Expenses include, but are not limited to:**

- NC Humanities **DOES NOT** support non-humanities activities, including:
  - Activities that fall outside of the humanities and the humanistic social sciences including the creation or performance of art (theater, dance, music, or visual arts); creative writing, autobiographies, memoirs, and creative nonfiction; and quantitative social science research or policy studies.
  - Activities that center on health and social services.
  - Self-help or problem-solving endeavors.
  - Development of dramatic adaptations of literary works.
- NC Humanities **DOES NOT** support organizations/projects that seek to persuade the public, including:
  - Promotion of a particular political, religious, or ideological point of view (including promotion of a particular position, candidate, or political party).
  - Advocacy of a particular program of social or political action
  - Support of specific public policies or legislation
  - Lobbying
- NC Humanities **DOES NOT** support academic publishing/research activities, including:
  - Projects primarily devoted to research rather than interpretation for the general public including the preservation, organization, or description of materials that are not regularly accessible for research, education, or public programming.





- Additionally, NC Humanities DOES NOT support the following:
  - Overlapping project costs with any other pending or approved application(s) for federal funding.
  - Federal/state/local taxes (not sales tax).
  - Unallowable expenses as defined in 2 CFR 200 Subpart E - Cost Principles.
  - Indirect costs on general operating support subawards.
  - Pre-award costs prior to March 15, 2021
  - Purchase of real property (land or facilities), construction, major alteration or renovation.
  - Collections acquisitions.
  - Obscene, libelous, indecent, or defamatory content (including hate speech, personal attacks, or material constituting harassment).
  - Popular entertainment for diversion, including liquor, or social activities.
  - Foreign or domestic travel.
  - Purchases of equipment which exceed 20% of a grant request amount or have an acquisition cost of \$5,000 or more per unit. Equipment is defined as tangible, nonexpendable personal property having a useful life of more than one year.
  - Regranting (granting award money out to another organization).
  - Cancellation costs.
- Please note, support for media components of a project is capped at \$5,000.

#### B. NC Humanities Cap on Scholarly Fees (Honoraria/Stipends/etc.) Paid From Grant Funds

- Events/Presentations – NC Humanities grant funds used to pay a humanities content speaker/scholar/presenter cannot exceed \$400 per individual, per project component.
  - For example, if a scholar gives two lectures during the course of a project they can be paid a maximum of \$400 in grant funds for each component, for a total of \$800 in grant funds for the two lectures.
- Humanities Consultations – NC Humanities grant funds used to pay scholars for non-event/presentation-based work cannot exceed \$50.00 per hour.
  - For example, if a scholar is contributing 10 hours of work to design curriculum for a project, they could be paid a maximum of \$500.00 in grant funds for those hours.

Note, non-grant sources of funding may be used to augment compensation in excess of the caps above.

#### C. NC Humanities CANNOT provide retroactive funding for activities that took place before 3/15/21, when the ARP Act was signed into law.



## Policies Governing NC Humanities Grants

Please note that NC Humanities' grants are made with federal funds from the National Endowment for the Humanities, (CFDA number: 45.129) and many policies directly relate to statutes and policies governing the use of federal dollars. **Violation of these restrictions could result in revocation of the grant by NC Humanities Council.**

### A. Applicant Eligibility

North Carolina Humanities does not award grants to individuals nor does it grant scholarships or fellowships. The applicant must be an IRS designated nonprofit organization or tax exempt governmental unit operating in North Carolina. See the RFP or page 4 above for a full list of eligible/ineligible organizations.

### B. Humanities Content

The subject of the organization's work (if requesting operating support) or program (if requesting project support) **MUST BE** within or addressed by one or more of the humanities disciplines. The humanities disciplines, as defined by the NEH, include but are not limited to "the study and interpretation of language, both modern and classical; literature; history; jurisprudence; philosophy; archeology; comparative religion; ethics; the history, criticism and theory of the arts; and those aspects of the social sciences which have humanistic content and employ humanistic methods."

- NC Humanities **cannot fund** activities in the practice of creative, literary, or performing arts (theatre, dance, music, creative writing or visual arts).
- NC Humanities **cannot fund** projects which advocate social or political action as public funds cannot be used to advocate personal/political points of view.

### C. Standard of Conduct

The NEH and NC Humanities stipulate that officers, employees, and agents of grant recipients will neither solicit nor accept gratuities, favors, or anything of monetary value from prospective contractors or parties to the project who might hope to receive financial or other benefit from being associated with it.

### D. Conflict of Interest

Recipients of grants from NC Humanities must be careful to avoid real or apparent conflicts of interest in disbursement of grant funds. Such a conflict would arise if, for example, the project director or head of the sponsoring organization chose a spouse or relative to receive NC Humanities funds in return for services rendered to the project. The range of people prohibited from receiving NC Humanities funds without special approval include immediate family members, spouses, business partners, or employers of the people who make decisions on participants in the grant for the sponsor.

### E. DUNS Number Federal Requirement

As of October 1, 2010, under the Federal Funding Accountability and Transparency Act (FFATA), no organization can receive a federal subaward without providing a Data Universal Numbering System (DUNS) number to the awarding agency. A DUNS number is a nine-digit number established by Dun



and Bradstreet, Inc. (D&B) to uniquely identify business entities. This number is **FREE** and can be obtained from D&B by telephone at 866 705-5711 or through their website, <http://fedgov.dnb.com/webform>.

**F. Compliance with Applicable Federal Laws**

NC Humanities grants are made using federal funds (CFDA number: 45.129) from the National Endowment for the Humanities. Applicants and grantees must be in compliance with federal law and eligible to receive NEH subawards as outlined in the State Humanities Councils General Terms and Conditions, with special attention to Appendix A “[Administrative Requirements that Apply to Subrecipients](#)” items 8-10. This includes compliance with Nondiscrimination acts (Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, The Age Discrimination Act of 1975, Section 504 of the Rehabilitation Act of 1973, The Americans with Disabilities Act of 1990), the Byrd Anti-Lobbying Amendment, Native American Graves Protection and Repatriation Act of 1990, National Historic Preservation Act of 1966, U.S. Constitution Day Education Program (PL 108-447, Div. J. Sec.111(b)), Coordination of Geographic Information and Related Spatial Data (OMB Circular A-16 and Executive Order 12906)

Grantees must be compliant with labor standards set forth in [29 CFR Part 505, “Labor Standards on Projects or Productions Assisted by Awards from the National Endowments for the Arts and Humanities.”](#)

**G. Research Misconduct Policy**

Applicants and Grantees must be in compliance with [NEH Research Misconduct Policy](#) and the [Code of Ethics for Projects Related to Native Americans](#).

**H. Federal Debarment or Suspension**

NC Humanities funds **CANNOT** support organizations or individuals that have been Federally Debarred or Suspended. Applicants and Grantees are prohibited from doing business with any organization or person (as a contractor or key employee) if they have been debarred or suspended by any federal department or agency.



## Evaluation Criteria for Operating Support Grant Applicants

ARP Humanities Operating Support Grants - Each application requesting **operational support** will be reviewed based upon:

- Confirmation to the stated eligibility requirements.
- An assessment of the organization's demonstrated COVID-19 hardship.
- The extent to which the organization is humanities-missioned and provides public humanities programming/services.

## Evaluation Criteria for Project Support Grant Applicants

ARP Humanities Project Support Grants - Each application requesting **project support** will be reviewed based upon:

- Confirmation to the stated eligibility requirements.
- An assessment of the organization's demonstrated COVID-19 hardship.
- The quality of the proposed humanities programming (humanities merit, humanities team, anticipated impact, and plan for implementation)

The review process also takes into consideration organization's geographic location, the audience it serves, and other factors (see the priorities listed on our RFP).

## Responsibilities for Managing an NC Humanities Grant

If you are selected to receive a NC Humanities ARP grant, our staff will send you information outlining the requirements for managing your award. Among other things you will be required to:

- Sign a Grant Agreement. This is standard language and is **non-negotiable**.
- Comply with all Restrictions and Policies laid out in this document.
- Report any concerns or major changes regarding the grant funded activities and receive NC Humanities approval **prior to** the execution of any major changes.
  - We reserve the right to cancel the Agreement if you make significant changes to your project scope, purpose, activities, personnel, budget, or timeline without obtaining our written permission.
- Acknowledge the support of NC Humanities and the National Endowment for the Humanities in your standard outlets (signage, website, annual report, etc) as stipulated in the Grant Agreement.
- Submit a Final Report as directed in the Grant Agreement that we send you. The Final Report will require the submission of stories of how this grant impacted your organization and the communities you serve, the number of humanities programs completed, estimates of the demographics and number of people each program event served, as well as a final budget report.
- Retain auditable records of grant funds for three years after the award is closed.

Note that the NC Humanities pays awards on an advance basis. However, depending on the size of your award there may be an installment schedule with the final payment (no more than 10% of the award) paid upon the grantee's completion of their Final Report.



## Please continue reading for responses to FAQs

### Appendix A: Common Applicant FAQs.

**A. When can I apply for a grant?**

The application is available online beginning June 16<sup>th</sup>, 2021. The submission deadline is July 15<sup>th</sup>, 2021, at 11:59 PM.

**B. How does my organization apply?**

NC Humanities only accepts applications electronically through our online system. We encourage you to start your draft application EARLY and to make sure it is submitted prior to the submission deadline.

- **If you are new to the online system, you will need to create an account prior to applying.** Once you have created your account and are logged in to your Applicant Dashboard, click "Apply" in the upper left-hand corner to view an alphabetical list of all open NC Humanities opportunities. Please bookmark the login page for ease of access.
- **If you have previously created an account, please click here to login.** Once on your Applicant Dashboard click "Apply" in the upper left-hand corner to view an alphabetical list of all open NC Humanities opportunities. Please bookmark the login page for ease of access.

If you need assistance please email [nch@nchumanities.org](mailto:nch@nchumanities.org) or call 704.687.1521.

**C. Can Individuals apply?**

No. NC Humanities does not make grants to individuals.

**D. Can my organization apply for both Humanities Operating Support grant AND a Humanities Project Support grant?**

No. We encourage applicants to review the guidelines for both applications closely and apply for the grant program that fits their greatest immediate need.

**E. Is there a timeline for when grant funds must be spent down?**

Yes, all grant funds and all grant supported activities must be concluded by February 28, 2022, for Operating Support Grants August 31, 2022 for Project Support Grants.

**F. We don't use the word "humanities" in our mission statement. Is that a problem?**

No. However, to be eligible for Operating Support your organization must have a humanities-focused mission and have an established track record of providing humanities programming. Organizations that are not exclusively humanities focused are eligible for Project Support however you must demonstrate on the proposal that the requested funding would support humanities activities. See earlier in this document for a list of the humanities disciplines.

**G. My museum/historical society is attached to the city government, are we eligible?**

Some organizations are affiliated with units of local or Tribal government. These organizations are eligible for funding and are not required to have separate



nonprofit status, however all other eligibility criteria are required. If your museum or library has a foundation or friends group with nonprofit status, they may apply on behalf of your library or museum. Eligibility is based on criteria for the museum or library, NOT the support organization.

**H. What kinds of groups are eligible to apply grants?**

All applicants must be nonprofit organizations or tax-exempt governmental unit. All organizations must have an EIN (Employer Identification Number) and DUNS number registered to their entity. For a list of eligible/ineligible organizations please see earlier in this document or the RFP.

**I. My organization is new and we do not have nonprofit status yet. Can we still apply?**

Please contact our staff to discuss your specific circumstances. Fiscal Agents are not eligible to receive grants on behalf of an organization. Fiscal Sponsors are also typically not eligible unless they are substantively involved in the work, however, please reach out to our staff to discuss your specific circumstances.

**J. Can I consult with NC Humanities staff about my project or as I prepare my proposal?**

Yes, if you would like to discuss your organization or the application process with one of our staff members [please click here to schedule a phone consultation or email \[nch@nchumanities.org\]\(mailto:nch@nchumanities.org\)](#). Please note, due to anticipated high volume staff will not be able to review drafts.

**K. What a humanist/humanities professional? How can we find humanities scholars to help us plan and carry out our project?**

A humanities scholar is defined as someone with an advanced degree (at least an M.A.) in a humanities discipline. Alternative qualifications could include, humanities professional by training/certification (i.e. a museum professional with humanities training). A wider definition of humanities practitioners includes recognized cultural experts/culture bearers, such as community or tribal elders or those with special expertise in the life-ways, traditions, and worldviews of a particular culture.

Consider contacting a university, college, or community college humanities department for help. Please contact NC Humanities staff if you have additional questions regarding humanists.

**L. What kinds of activities are supported?**

These grants specifically support relief and recovery activities by cultural organizations. These can include by are not limited to,

- ARP Humanities Operating Support – Supports operating expenses for humanities organizations experiencing hardship due to the COVID-19 pandemic.  
OR
- ARP Humanities Project Support - Supports humanities project/program activities by organizations experiencing hardship due to the COVID-19 pandemic or activities which document the experience of the pandemic in



NC.

**M. When will decisions be made on my proposal?**

We anticipate that decisions will be announced roughly a month after the submission deadline, however this is subject to the volume of applications received. All decisions will be announced via our online application management system.

**N. Are religious, food pantries or social services organizations eligible?**

Any organization may be eligible if it provides humanities programs to the public as a significant part of its mission. Organizations that define their mission as religious or social service must present strong evidence that the humanities (i.e. the study of literature, history, philosophy etc.) are central to a significant portion of their programming.

**O. My organization is attached to a university but not technically a department, are we eligible?**

Colleges and universities (and their affiliates) are eligible for ARP Humanities Project Support grants. Please see the RFP or earlier in this document for details.

**P. Are matching funds required?**

No. American Recovery Plan grants do not require matching funds. However, if you are requesting a Project Grant providing matching funds is welcomed.

**Q. Does it take a long time to get a DUNS? What if we don't get it in time?**

It ordinarily takes 2-4 business days to receive a DUNS number. Please contact staff if your request for a DUNS number is pending when you submit your application. Applicants must have a valid DUNS number to be eligible to receive an award.

**R. Do we have to pay the money back?**

No.

Thank you for reviewing this document, if you didn't see your question covered, please reach out to our staff at 704.687.1520 or email [cpatton@nchumanities.org](mailto:cpatton@nchumanities.org)





## APPENDIX B: Other Types of NC Humanities Grants

In addition to our ARP Grants, NC Humanities offers three types of standing grants. Deadlines are available at [www.nchumanities.org](http://www.nchumanities.org).

Separate Grant Guidelines for the grants listed below are available on our website, [www.nchumanities.org](http://www.nchumanities.org). This document is NOT applicable to NC Humanities Community Research Grant, Community Engagement Grant, or Large Grant programs.

### Community Research Grant .....up to \$2,000

Community Research Grants provide up to \$2,000 to support the incubation, development, or planning of a public humanities project. Allowable expenses include honoraria or travel/meals/lodging for humanists consulting on the project, to support planning meetings, or for research activities of a limited scope which are connected to a forthcoming public humanities project.

Submission Timeline: To be eligible for funding consideration, applicants may only submit proposals for project activities which **BEGIN AT LEAST** than eight weeks **AFTER** the submission deadline (see [www.nchumanities.org](http://www.nchumanities.org) for submission deadlines).

Notification: Grant awards are typically announced one month after the submission deadline.

### Community Engagement Grant..... up to \$3,500

Community Engagement Grants provide up to \$3,500 to support the implementation of public humanities projects. Typical expenses include scholar stipends, scholar travel/meals/lodging, publicity, exhibit fabrication, and certain other expenses connected with a project of limited scope. Project formats can include, but are not limited to, lecture/discussion series, exhibitions, presentations and workshops. NC Humanities encourages programs which serve educators, veterans, and underserved communities in North Carolina.

Submission Timeline: To be eligible for funding consideration, applicants can only submit proposals for project activities which **BEGIN AT LEAST** than eight weeks **after** the submission deadline (see [www.nchumanities.org](http://www.nchumanities.org) for submission deadlines).

Notification: Grant awards are typically announced one month after the submission deadline.

### Large Grant ..... up to \$20,000

Large Grants provide up to \$20,000 to support public humanities projects of a wide or extended scope. Typical expenses include scholar stipends, exhibits, travel expenses including meals and lodging, publicity, exhibit fabrication and certain other expenses connected with a project of an extended scope. Project formats can include, but are not limited to, lecture/discussion series, exhibitions, presentations, and workshops. NC Humanities encourages programs which serve educators, veterans, and underserved communities in North Carolina.

Submission Timeline: The Large Grant application process consists of two phases, a Letter of Intent and an application (see [www.nchumanities.org](http://www.nchumanities.org) for submission deadlines). To be eligible for funding consideration, applicants can only submit proposals for project activities which **BEGIN AFTER** November 1<sup>st</sup>.

Notification: Grant awards are typically announced in mid-September.