Customizable Sample Press Release Template

Award Announcement for Grant Recipients

**Instructions:** Use this template to announce your receipt of a North Carolina Humanities grant! Follow the instructions in red to customize this template and add details about your organization, what is being funded, and more!

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***[Paste the press release on your organization's letterhead if possible]***

[Organizational Contact: name of press contact, phone, email]

North Carolina Humanities Press Contact: Melanie Moore Richeson, [mmoore@nchumanities.org](mailto:mmoore@nchumanities.org)

**[Name of Organization] Receives Grant from North Carolina Humanities**

[CITY, N.C., (Date)] - [Name of organization] has received a [Large Project/Small Project] Grant from North Carolina Humanities. This [optional: insert grant amount] grant will help [insert high level details about the project/event that this grant will support].

“We are grateful to be among the organizations North Carolina Humanities selected to receive grant funding,” said [spokesperson’s name, title].

This important grant funding will support [insert 1-4 sentences about what the funding will support. How will this project impact your community? What does it help your organization accomplish? Another sentence could address the importance of cultural funding in your community and state.]

This is the [number of NC Humanities grants your organization has received] time [name of organization] has received a grant from North Carolina Humanities, one of the oldest and largest cultural funders in North Carolina.

[Insert final sentence(s) about project details and/or upcoming opportunities the public can engage with, including any relevant dates and locations]. This [project/event] is made possible by a grant from North Carolina Humanities, a statewide nonprofit and the state affiliate of the National Endowment for the Humanities.

For more information about [name of organization] please visit [website].

**About** [organization name]: [insert your boilerplate describing your organization and its mission.]

**About North Carolina Humanities:** Through public humanities programs and grantmaking, North Carolina Humanities connects North Carolinians with cultural experiences that spur dialogue, deepen human connections, and inspire community. North Carolina Humanities is a statewide nonprofit and the state affiliate of the National Endowment for the Humanities. To learn more visit [www.nchumanities.org](http://www.nchumanities.org). Any views, findings, conclusions, opinions, or recommendations expressed do not necessarily represent those of North Carolina Humanities or the National Endowment for the Humanities.